



## **Executive Committee Meeting Minutes**

Monday, April 13, 2020, 7:00 p.m.

**Zoom Meeting - see email - must be logged in as user under true name to participate**

### **Call to Order & Quorum 7:00 PM**

### **Call to Order & Quorum**

Officers Present: Victor Minjares (Chair), Danielle Westbrook (1<sup>st</sup> VC), Deborah Lee (2<sup>nd</sup> VC), Kyrian MacMichael (Sec), Jordan Morris (Treas), Keoki Kauanoe (SCP), Ann Chaudhry (SCP - late), Meren Gadman (MAL), Dave Little (LD2 Rep), Jed Haney (LD20 Rep), Jeff Sowers (LD 22 Rep - late), Neil Turner (MAL)

Officers Absent: Vanessa Malapote (LD35 Rep – excused?) - at Latino Caucus

Members Present: Nicolette Oliver, Jim Lazar, Krys Brown, Suzie LeFurgey, Paul Reed

The monthly regular meeting was called to order by the Chair at 7:05 PM. A quorum was established with 12 committee members present.

### **Appointments/Agenda/Minutes**

None appointed as Sergeant-at-Arms

Motion to approve amended TCDEC meeting agenda passes

Motion to approve amended TCDEC Meeting minutes for 3/9/20 and 3/15/20 passes

### **Board Reports/ Old Business**

1. Chair's Report (*Victor Minjares*)
  - a. TCD Convention postponed
  - b. TCD Bylaws amendment: emergency or exigent circumstances
    - i. Haney – Is specific language of advanced notice required?
    - ii. Minjares – The timeframe of notices is already in the bylaws.
2. Membership (*1<sup>st</sup> VC Danielle Westbrook*)
  - a. 26 lifetime members and 120 members (?)
  - b. Last PCO's were approved as 3/9/20
  - c. Will write message for updates in the drive to send out in emails
  - d. There are many PCO resignations due to address changes. Will update in the list.
  - e. Krys Brown – Pol – What are the filing dates for running for PCO?
    - i. Filing for PCO with the Secretary of State - May 11 - 15



3. Campaign Services Committee (2<sup>nd</sup> VC Deborah Cano-Lee)
  - a. Candidate training during social distancing
    - i. some have requested virtual training after filing day
  - b. Recommendations for campaign services to present to the body:
    - i. Yanah Cook for Pierce County Commissioner Position 1
    - ii. Rory Summerson for Thurston County Commissioner District 1
    - iii. Carolina Mejia for Thurston County Commissioner District 1
    - iv. Darcy Huffman for State Rep in LD 356
    - v. Mary Ellen Biggerstaff running for LD 22 State Rep
    - vi. Glenda Breiler for LD 22 State Rep
  - c. Campaign services violations procedure
    - i. Call a special meeting of the campaign services committee to address the complaint, then make recommendations during a special meeting of the TCDEC after the decision is made.
    - ii. Minjares will bring complaint forward to Campaign Services to address issue
4. Finance Committee (Treasurer Jordan Morris)
  - a. March Financials
    - i. March statements sent to chair and will send to officers as requested
    - ii. A lot of monies from beginning of March came in from Champagne Brunch in February, which is reflected in higher numbers for March.
  - b. Emergency Budget
    - i. New budget drafted with social distancing projections addressed
      1. Kennedy Dinner at end of May could be moved
    - ii. Burger booth concerns discussed
      1. Brown - Pol - Can Food Truck could be an essential service for the warehouse district?
      2. Haney - Pol virtual fundraising options?
      3. Morris - virtual auctions and Burger Booth could be considered
      4. Lee - virtual Dem Burger Tickets
      5. Morris - we could plan to call a virtual meeting to discuss fundraising options
    - iii. Lee - funding for candidates?
      1. Morris - direct funding to candidates and mailer cut to reduce budget
5. Communications Committee (Secretary Kyrian MacMichael)
  - a. Managing Social Media - for Executive Members only
  - b. Virtual meetings
    - i. virtual norms and procedures need to be established
    - ii. virtual voting
      1. Minjares conducted test of polling for voting on Zoom platform



2. MacMichael conducted a test of polling for voting with Google Forms
3. Communications Committee will reach out to Progressive Caucus to see how voting is being conducted
6. 2020 Campaign Space (SCPs Keoki Kauanoie & Ann Chaudhry)
7. Burger Booth recertification status (MAL Neil Turner)
  - a. David Gaw and Turner are working on making repairs to the burger booth and waiting for the state to get back to them
  - b. Minjares - ask for a waiver for a year to make updates
  - c. Turner - Susan Stack has been holding a voter registration trailer that belongs to TCD since 2012 when it was given to her by Liberty Rider to be stored on her property. It needs to be removed from her property and stored at a different location.
  - d. Turner and Hanely – Discussed canceled Burger Booth events
8. Fundraising Chair (MAL Meren Gadman)
  - a. Kennedy Dinner for May will have to be canceled
  - b. Candidates need to conduct their own fundraising
  - c. Fall fundraisers will be considered
9. LD 02 Caucus (LD2 Rep. Dave Little)
  - a. Filling delegate positions
  - b. Virtual phone banking tool to check-in with specific code from Eben Keppler (?) based on 2016 delegates - <https://www.openvpb.com/VirtualPhoneBank/>
    - i. Yanah Cook campaign has moved to phone banking
  - c. Still planning on Roosevelt/ Champagne Brunch in September at PLU
10. LD 20 Updates (LD 20 Rep Jed Haney)
  - a. Fair is likely being canceled and working on logistics of virtual voting
    - i. will have a full report next time
  - b. Seeking viable candidate for LD 20 Rep and working for delegates
  - c. No campaign HQ's to coordinate campaigns
    - i. Chair of LD 20 wants to know when and where campaign HQ's would be established
  - d. Working to expand meeting participants - up from 9 members to 14 members in past two meetings
11. LD 22 Caucus (LD22 Rep. Jeff Sowers)
  - a. Recruiting people to run for delegates and alternates
    - i. 24 delegates in all
    - ii. 7 – Biden
    - iii. 17 - Bernie
  - b. State conventions Committee Officers - Tracey Carlos, ?, Debby Patten ?
  - c. Will be issuing a formal call for delegate selection
    - i. Deadline to apply online is 4/24/20
    - ii. Voting to select delegates runs from 4/26/20 through 5/4/20



- iii. CD voting will be virtual
- 12. LD 35 Updates (*LD 35 Rep. Vanessa Malapote*)
  - a. 10 delegates running
  - b. Chair resigned and Malapote is acting chair
- 13. TCD Convention (*Platform Chair*)
  - a. Moved to virtual platform

**New Business**

- 1. Next General Meeting (Chair)
  - a. Will be virtual
- 2. Emergency Amendment to Bylaws allowing virtual voting (see Appendix A)
- 3. Blast Items:
  - a. Bylaws amendment
  - b. Campaign services announcement
  - c. Request for people to be delegates
  - d. Yearly fundraising calendar –
    - i. What are we fundraising for
    - ii. What is canceled

**Good of the Order**

- 1. Jim Lazar - thank for making this option available to our members will look forward to virtual alternative to Kennedy Dinner
- 2. Kauanoë - karaoke for events

**Adjournment 8:54**

**Motions/Actions Summary**

Motion/Discussion	Result
Motion to approve amended April TCDEC meeting agenda	Passed Unanimously
Motion to approve March TCDEC meeting minutes	Passed Unanimously

Drafted by: Kyrian MacMichael

Drafted	4/13/20
Revised	4/15/20
Approved	



Appendix A

Proposed Amendment to Article II, adding Section 5:

*5. TCD Meetings During Emergencies or Exigent Circumstances*

*If emergency or exigent circumstances prevent safely holding a meeting or vote of the TCD or a TCD committee at a physical location, the Chair or Acting Chair may direct that meeting and voting to be noticed, convened, and held electronically.*