



Executive Committee Meeting Minutes

Monday, January 13, 2020

Equal Latin Restaurant
1014 4th Ave E, Olympia, WA 98501

Call to Order & Quorum

Officers Present: Victor Minjares (Chair), Deborah Lee (2nd VC), Jordan Morris (Treas.), Patrick (Acting Sec.), Keoki Kauanoe (SCP), Jeff Sowers (LD22 rep.), Neil Turner (MAL), Meren Gadman (MAL), Dave Little (LD2 rep. - late), Ann Chaudhry (SCP - late)

Officers Absent: Danielle Westbrook (1st VC), Jed Haney (LD20 rep.), Vanessa Malapote (LD35 rep.).

Members Present: Kevin Pestinger (KP), Deb Jaqua, Zahid Chaudhry.

- The monthly regular meeting was called to order by the Chair at 6:13PM. A quorum was present with 8 (later, 10) committee members present.

Agenda

- Motion passed to approve the agenda as amended.
 - Treasurer asked to add PDC reporting to agenda

Minutes

- Motion passed to postpone approval the October and November 2019 regular executive committee meeting minutes.

Old Business

1. Upcoming Secretary Election (Chair)
 - a. Interested candidates: Kyrian MacMichael and Nicolette Oliver
 - b. Assistant secretary position should be considered to provide a dedicated backup for meeting minutes.
 - c. Secretary election announcement must be in Blast this Friday.
2. 2020 Campaign Space (Chair)
 - a. SCPs Kauanoe and Chaudhry to work on locating coordinated campaign HQ. Big space is going to be needed for 2020. Location hopefully solidified by Feb EC meeting.
 - b. 2016 rental cost was very high; paid by Rep. Heck donation. Consider asking Heck for contribution to cover 2020 rental costs.



3. Governance Committee (Chair)
 - a. Chair, Deborah Lee, Keoki, Ann C., on committee since pre-existing committees (Equity, Resolutions) rolled in. Interested TCD members: Rob Richards and Nicolette Oliver. Any executive committee member can participate, but opportunity to draw in members. Contact Chair.
 - b. MAL Gadman volunteers to be on the committee.
 - c. No meeting date set yet.

4. PCO Appointments (Chair)
 - a. Mary D'Avanzo
 - i. Sowers vouches for Mary and recruited her
 - ii. She moved recently from out of state
 - iii. Jeff's motion to appoint D'Avanzo as PCO for Tumwater 27 seconded, passed by rising vote
 - b. Kelly Brannock
 - i. KP mentions that applications received must be acted upon at following EC meeting according to bylaws, but TCD website says something contrary (only applications received by 10th of month). Application received Dec 26 and "not researched enough" (Danielle note) is no excuse given sufficient time to evaluate.
 - ii. Info on website cannot overrule Bylaws.
 - iii. Motion to table by Meren; no second.
 - iv. Motion by Neil to appoint Brannock as PCO for Tumwater 28 passed by rising vote.

5. Caucus/Convention Planning (Jeff)
 - a. Planning meeting took place Sunday, Jan 12.
 - b. Approved for Komachin Middle, \$660 estimated for janitorial staff. No need for Phyllis to contact school district for further discount.
 - c. Issues brought up at planning meeting included: lack of training and coordination, a need for sufficient amount of volunteers, and a clear hierarchy of leadership; also, must be ready to register people efficiently upon arrival.
 - d. Two sub caucuses will take place: LD20 and LD22; maybe stagger LD20 at a later start since LD20 sub caucus will wrap up quickly.
 - e. Will use state and local campaigns for pre-registration of attendees.
 - f. Members with specific tasks include: Veronica Witcher – volunteer coordinator, Patrick McLaughlin – tech/website coordinator
 - g. Will need to recruit volunteers, lots of volunteers
 - h. Will contact Mary Hall for help with credentialing
 - i. State guidance docs not finished until Feb 12-13
 - j. Put budget together for Jordan to be passed by body.



6. Financials (Jordan)

- a. Some of our 2019 PDC C3 reports filed on Jan 2, 2020 were erroneously marked by PDC as 2020 reports due to PDC software filing issues. PDC resolved issue by Jan 10th; our PDC reports are on time and accurate.
- b. Wednesday the Finance Committee will be meeting to discuss draft budget. EC will get draft and can offer feedback to be on track for March approval.
- c. The TCD ended the year with surplus, but likely to be earmarked for upcoming 2020 activities.
- d. Thus far 44 annual memberships paid for 2020.
- e. Reminder that communication needed from other EC members to report obligations as contracts are drafted and potential budget items.

New Business

1. State WSDCC meeting (SCPs Chaudhry & Kauano)

- a. Meeting was moved back a weekend Jan 31-Feb 2; still in Vancouver, WA.
- b. DNC rep voting will take place at meeting
- c. Possibly include DNC candidates' bios in Blast on Friday.
- d. Keoki would like a TCD candidate forum for CD-10 race. Week after filing deadline in May a possible date. More to come Feb EC meeting.

2. January Event cancelled (MAL Gadman)

January 31st "End of Year party" event space confirmed by Franz, but venue fell through. Event cancelled. No events in January.

3. Champagne Brunch (MAL Gadman)

- a. Location will be **River's Edge Tumwater on Feb 29th 9-11am \$35 per person**
- b. \$3100 total fee for everything 125 guests. \$500-\$600 more and no discount this time. Might save by bringing own champagne but still have \$150 corkage fees.
- a. \$60-80 trophy for Dem of the Year
- b. Kickstarter was used in 2019 for \$2100. No Kickstarter this year 2020. Losing base of donors because of non-inclusive sentiments.
- c. No Kennedy Dinner 2020 in planning.

4. Burger Booth (MAL Turner)

- a. Spoke with David Gaw yesterday; Gaw is helping Neil with L&I recertification packet that will be sent for ~\$133. Timeline deadline in next few weeks.
- b. Booth Inspection comes after packet submittal. Meat cooler storage needed for 3-6 months while repairs and inspection take place.
- c. Neil is working on bringing the Burger Booth team to the County Convention in some fashion.

5. Parliamentarians (Chair)

- a. There's an issue with appointing a "parliamentarian" at general meetings. What is an "approved" parliamentarian? TCD parliamentarian should be giving advice to Chair privately, not acting as judge. TCD is not following Robert's Rules.



- b. Current “approved parliamentarian” list: Victor Minjares, Kento Azegami, Tracey Carlos, Karen Valenzuela, and Zahid Chaudhry. None are certified (Zahid claimed prior certification.)
6. LD2 Rep Report (Rep. Dave Little)
 - a. Weds, Jan 15, 6 p.m., caucus planning meeting at Bethel Learning Center in Graham, WA.
 - b. LD22 may help LD2 and then LD2 will come help LD22.
 - c. PCOs required to be notified of caucus per LD2 guidance.
7. Meeting Venue Updates (Chair)

General TCDCC meeting to be held at Lacey Community Center on March 23, 2020. Still looking for meeting space outside of Olympia; Tumwater, Yelm?
Contact Chair with possibilities.
8. Minutes (Chair)
 - a. Motion to approve October EC minutes as drafted passed unanimously.
 - b. Motion to postpone November and December EC minutes approval to February EC meeting passed unanimously.
9. Campaign Services (2nd VC Lee)
 - a. Deborah would like to pose to membership thoughts on vetting candidates compared to our platform. Can they oppose some tenets of the platform? May be best to hold a special meeting / forum with membership to discuss.
 - b. The Campaign Services Committee is recruiting two members and volunteers
 - c. May need to expand committee number to 11 from 9.
10. Equitable Democracy (SCP Chaudry)

Cullen Cole would like to present on ranked choice voting to TCD body in the future.
11. Evalyn Poff Scholarship (Patrick)
 - a. Brendan Williams is reviving and the TCD may need to create the committee to award scholarships and use up restricted funds in TCD account.
 - b. Jordan has documents regarding past scholarship awards to provide
12. Executive Session (Chair)
 - a. Motion to go into Executive Session at 7:49PM; no objections.
 - b. Members in attendance excused from the room.
 - c. Motion to come out of Executive Session at 8:14PM; no objections.
 - d. Members in attendance returned to the room.
13. Bylaws Update (Chair)
 - a. Amendment to membership provision passed at November 25th meeting will be added to Bylaws as a whole; Chair is reformatting Bylaws by Article for easier reference and future amendments.



- b. Committee members inquired about Bylaws drafts written in 2019. Chair has unofficial draft from 2019 efforts provided by former chair William Kilpatrick, and draft from 2018. Governance Committee will review and reconcile.

14. Kennedy Dinner 2020 (MAL Gadman)

- a. Member KP inquired if an actual decision needs to be made to not have Kennedy Dinner in 2020 as proposed by Gadman. Chair observed words “Kennedy Dinner” are not in Bylaws.
- b. MAL Gadman said the 2019 numbers were dismal and indicative of not being possible to have a Kennedy Dinner in 2020. Large donor support is flagging. Timing of events difficult during campaign season when many donors are being tapped by campaigns simultaneously to the dinner.
- c. Time is running out to plan a 2020 dinner.

15. Next General Meeting (Chair)

TCDCC General meeting will be at the **Thurston County Courthouse, Monday, January 27, 2020, at 7:01 p.m.**

Adjournment

Motion to adjourn the meeting made by Sec. Patrick. Meeting adjourned at 8:32PM.

Motions/Actions Summary

Motion/Discussion	Result
Motion to approve Mary D’Avanazo as PCO of 427	Passed
Motion to approve Kelly Brannock as PCO of 428	Passed
Motion to approve October EC meeting minutes	Passed
Motion to postpone November and December EC meeting minutes approval to February EC meeting	Passed
Motion to go into Executive Session	Passed
Motion to come out of Executive Session	Passed

Drafted by: Patrick McLaughlin, Victor Minjares

Drafted	1/23/20
Revised	1/27/20
Approved	2/10/20